

DEPARTMENT OF PUBLIC WORKS

FLOOD CONTROL • LAND DEVELOPMENT & CONSTRUCTION • OPERATIONS
SOLID WASTE MANAGEMENT • SURVEYOR • TRANSPORTATION



COUNTY OF SAN BERNARDINO

SOLID WASTE MANAGEMENT DIVISION

222 West Hospitality Lane, Second Floor • San Bernardino, CA 92415-0017 • (909) 386-8701

Administration/Engineering Fax (909) 386-8900

GRANVILLE M. "BOW" BOWMAN, P.E., P.L.S.
Director of Public Works

SOLID WASTE ADVISORY TASK FORCE (SWAT) MEMBERSHIP COMMITTEE Meeting Minutes for June 2, 2011

Draft

MEMBERS PRESENT

Melissa Morgan (A), **Chair**
John Davis (A), **Vice-chair**
Rex Richardson

City of Highland
City of Victorville
SBCo. SWMD

(D) SWAT Delegate

(A) SWAT Alternate

I. Call to Order: Meeting was called to order by **Melissa Morgan** at 8:13 AM.
Quorum present.

II. Self-introductions: Committee members introduced themselves.

III. Approve Membership Committee meeting minutes from May 5, 2011.
Approved, all in favor.

IV. Review Solid Waste Advisory Task-Force Roster. The Committee reviewed the SWAT Public Member Appointments worksheet **Rex** provided. Two people have been approached regarding filling two of the vacancies in SWAT Public Member section. One person would fill the Construction Industry (East Valley region) seat and the other Public-at-Large (West Valley region) seat. Possible leads for people to fill the remaining SWAT Public seats, which are; Private Solid Waste Collector, Environmental Organization and Manufacturing Industry; was discussed.

V. Technical Committee function and meeting schedule. (See Item VII)

VI. Identify and discuss membership policies, categories and vacancies. There was discussion regarding Technical Committee membership and committee membership in general. Specifically, how the member recruitment, selection and appointment processes are defined in the current *SWAT Rules and Procedures (Rules)* as they appear inconsistent. It was suggested that the SWAT/Committees may be better served and attendance improved if some of the appointments could be for an entity rather than an individual. It was suggested that for committee membership, cities could be appointed and could then designate their committee member, but could send another city representative if the regular representative was unavailable. Additionally, to be more immediately functional, it was suggested that each committee could approve their roster of members, with the SWAT still allowed to modify committee membership.

Board of Supervisors

GREGORY C. DEVEREAUX
Chief Executive Officer

BRAD MITZELFELT First District

JANICE RUTHERFORD Second District

JOSIE GONZALES..... Fifth District

NEIL DERRY Third District

GARY C. OVITT Fourth District

Rex Richardson said he would check with County Counsel regarding changing the Rules relating to agency membership v. individual person membership relating to the Special Districts seat on SWAT, committee membership and the other issues brought up.

VII. Prepare Membership Committee recommendation(s) for Solid Waste Task-Force consideration. The two potential SWAT members that have been identified & contacted and have indicated their interest to participate in SWAT but would like more information about the SWAT. Since no formal application exists, **Melissa Morgan** will prepare a SWAT membership application form that would include a SWAT “info sheet”, public member application and conflict of interest statement, for use following SWAT approval of the form. The members expect to draft new member recommendations as early as the next committee meeting.

VIII. Member comment. None.

IX. Public comment. None.

X. Set next meeting date. July 7, 2011.

XI. Adjourn. Meeting is adjourned at 9:35AM.